COLUMBUS STATE
UNIVERSITY

INTERVIEWER'S SUMMARY SHEET

APPLICANT'S NAME:_____

INTERVIEWER:_____

DEPARTMENT:_____

JOB NUMBER:_____ ***POSITION APPLIED FOR***:_____

EDUCATION AND EXPERIENCES:_____

_____

_____

SPECIAL SKILLS AND/OR ABILITIES:_____

_____

_____

ADDITIONAL COMMENTS:_____

_____

_____

ACTION TAKEN WITH APPLICATION

SELECTED	***1ST*** ☐ ***2ND*** ☐ ***3RD*** ☐	***NOT SELECTED***	☐

DATE	***INTERVIEWER'S COMMENTS***	***SIGNATURE***